

HH&T MANAGEMENT
MAINTENANCE REQUEST & WORK ORDER

E-Mail to: hhtmanagementlv@gmail.com

DATE OF WORK ORDER REQUEST: _____

TENANT AND BUSINESS NAME: _____

UNIT ADDRESS: _____

WORK REQUESTED (Explain in detail please):

MANAGEMENT RECIEPT
(CIRCLE ONE) TENANT MANAGEMENT

WORK ORDER APPROVED AND ASSIGNED TO: _____

DATE AND WHO COMPLETED THE WORK ORDER:

TENANT SIGNATURE, WORK ORDER COMPLETE: _____

IF NOT COMPLETED, EXPLAIN:

ALL WORK ORDER REQUESTS MUST BE EMAILED.